

New Programme Development Policy

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Responsibility: Executive Director Business Development	Date Last Modified: July 2016
Approval: Chief Executive	Version: 16.2

Purpose

The purpose of this policy is to ensure that all new UCOL programmes leading to an award meet the criteria as determined by the Business Development Committee.

Scope

Institution-wide.

Responsibility

UCOL Board, or its delegate, is responsible for the approval of all programmes leading to awards.

The CE or delegate is responsible for making an annual budget allocation for the development or major change of programmes.

The Business Development Committee is responsible for approving the business case for any proposed programme.

The Director Academic Delivery is responsible for ensuring that internal and external compliance requirements are met prior to the programme being offered.

The Executive Deans are responsible for the operational development of new programmes from initial concept to delivery stage.

Policy Statements

- Programmes must be consistent with UCOL's aims and values.
- Programmes must be consistent with goals of the current Investment Plan as agreed with the Tertiary Education Commission.
- Programmes must comply with the provisions of UCOL's Academic Statute and NZQA requirements.

- Programme development must be carried out in consultation with stakeholder groups, including Māori.

Relevant Legislation

Education and Training Act 2020

Related Documentation

- NZQA. *Guidelines for approval of programmes of study leading to qualifications listed on the New Zealand Qualifications Framework and accreditation of tertiary education providers*. Retrieved from <http://www.nzqa.govt.nz/studying-in-new-zealand/nzqf/listing-qualifications-on-the-nzqf/>
- NZQA. *Guidelines for approval of programmes leading to New Zealand qualifications at Levels 1-6 on the NZQF and the accreditation of organisations to provide approved programmes*. Retrieved from <http://www.nzqa.govt.nz/assets/Providers-and-partners/Registration-and-accreditation/guidelines-approval-programme-accred.pdf>
- UCOL Academic Statute and Academic Quality Management System
- New Programme Development Procedure